

**Minutes Great Glen Parish Council Neighbourhood Plan Steering Group Meeting,
Wednesday 17 February 2015 6:30 pm
At the Parish Office**

Present

John Martin
Cindy Andrews
Tim Gascoigne
Simone Gibson
Ann Parrott
Sue Moriarty
Bill Glasper
Alison Gibson
Gary Kirk, Your Locale
Lesley Sanderson, Clerk to the Council

Apologies

Jane Arthur
Sue Parkinson
Dawn Kirkland
Jenny Ritchie
Cee Martin
Neil Phillips
Valerie Hawes

1. Welcomes and apologies
2. Declarations of Interest - none
3. To approve the minutes and consider any action points arising from meeting on 16 December 2014 The minutes of the meeting were confirmed as a true and accurate record.
4. Draft Settlement Profile Consultation - The draft settlement profile had been circulated prior to the meeting. No further comment was made and the clerk to respond as the Parish Council at their meeting of 10th February had noted. Conservation area was noted.
5. To consider progress with Policy Development, including
 - Housing Target/Call for Sites
 - Settlement Boundary
 - Village Design Statement
 - Protection of Important Landscape
 - Transport

Several members of the group had spent a lot of time cross referencing the emerging policies to the Village Design Statement and then to responses from the 2014 questionnaire.

These results were discussed in great detail and the following points made with reference to the above mentioned document.

The Copyright of the VDS belongs to Chris Hadfield, the group have his written consent for it to be used.

The positioning of the VDS in the Neighbourhood plan was questioned and it thought best if it appeared as an appendix. There were some items ie street furniture & street signs that would not be immediately relevant in the NP but had appeared in the VDS and would be good to be kept.

The possibility of producing some policies as a document for further consideration was discussed and the thoughts of a public consultation in April/May time to show the public what was emerging and to consult with them, A discussion followed looking at the display that would be held at North Kilworth on 20th March and the layout that would be preferred for Great Glen. Pictures and words were considered most appropriate. The North Kilworth display to be circulated.

A discussion on design as per Pages 23-41 of the VDS was held and the option of adding this as an appendix.

Footpaths were considered and discussed and a plan to be obtained that could be transferred onto a map. The healthy life style approach was considered for the plan.

Housing was discussed and the homes analysis that had been covered in the questionnaire. It was decided the clerk would contact Richard Mugglestone to see if the Midland Rural Housing had prepared a housing needs survey for Great Glen and the affordable housing question was again discussed. New guide lines were discussed where new developments now only had to provide Affordable homes were there were developments of more than 10 houses only.

Affordable housing criteria was again discussed ie for local people and the level of affordable housing that was needed to be provided was considered.

Gary advised that he had a formula that had successfully be used in other parishes to determine the number of new houses that were needed. This had been tested against HDC policies. This figure would lead to further discussion and an analysis of the type of housing ie bungalows, houses for older/younger people more affordable houses etc. It was noted the Broughton Astley had built in a buffer of 15%, Billesdon had published their criteria.

It was considered good practice to review the plan every five years.

A question was asked if sites for development could be nominated in order for development, Gary advised that this was possible.

A summary of policies to be made available for the next meeting.

Parking issues were discussed and thoughts on density of new development ie parking at the sides of property rather than in front of a property to enhance the street scene.

Traffic data and traffic flows were considered and a member offered to contact Ian Vears at county for this.

6. To agree timescales for the development of the Draft Plan

Next meeting date was agreed for Thursday 12th March at 6.30pm when a couple of chapters of policy should be available for discussion.

A date would need to be considered for the consultation event.

7. Any other business

Conservation area, questioned whether it could be lifted or would it require consulting on.

8. To confirm the date of next meeting 12th March 2015 at 6.30pm.

The meeting closed at 8.05pm