

**Minutes Great Glen Parish Council Neighbourhood Plan Steering Group Meeting, Thursday
12th March 2015 6:30 pm**

At the Parish Office

Present

John Martin
Cindy Andrews
Simone Gibson
Ann Parrott
Dawn Kirkland
Jenny Ritchie
Cee Martin
Sue Moriarty
Bill Glasper
Alison Gibson
Gary Kirk, Your Locale
Andrew Towleron , Your Locale
Lesley Sanderson, Clerk to the Council

Apologies

Jane Arthur
Tim Gascoigne
Sue Parkinson
Neil Phillips
Valerie Hawes

1. Welcomes and apologies

Apologies had been received from Tim Gascoigne, Sue Parkinson, Jane Arthur, Neil Phillips and Valerie Hawes.

2. Declarations of Interest

John Martin advised that he has been appointed to Your Locale as a consultant for other plans, still a volunteer for Great Glen plan.

**3. To approve the minutes and consider any action points arising from meeting on 17
March 2015**

The minutes of the meeting were confirmed as a true and accurate record.

The clerk advised that she had spoken to Richard Mugglestone from Rural Housing and with the groups permission he would like to start the survey as soon as possible. The

clerk to contact and advise of the groups' approval. The draft questionnaire had been circulated prior to the meeting and also approved by the Parish council.

Tim had offered to contact County over traffic control. No update had been received, the clerk asked to follow up on this point.

4. To consider progress with the Neighbourhood Plan, including

Minimum housing target (see draft briefing note)

This was discussed at length and various plots of land and their suitability including a plot already identified that would be suitable if the right of way came from London Road rather than Oaks Road.

The housing target previously advised by HDC may be revised later it was felt. It was hoped that we in our work should provide a target figure that was evidence based and builds on the Core Strategy. The Core Strategy had suggested that HDC needed to provide a minimum of 350 homes per year across the whole of the district and of this none were needed for Great Glen as our target had already been met. This target had now been revised to 475 per year over a 16 year period, Advice given was that our plan should accommodate a share of this increase due to our population increase and provide 90 homes over a 16 year period, including Windfall sites.

The land between the village and Erringtons was again discussed and the suitability of the land there even though HDC had said that it would not recommend it.

It was noted that our Neighbourhood Plan (NP) would come out before the new local plan so would take precedence. It was noted that the NP needs to conform to the Core Strategy being the most recent planning document currently in force.

Questions were asked regarding a possible change of government and the group were advised that it was unlikely that any changes would be made to NP's.

The group advised that the plan needs to be deliverable and once targets identified, the criteria need to be determined.

Sites do not have to be stated the group were advised.

There was a discussion around the types of housing and the density of it. The group were advised that it would need to be evidence based with realistic targets. It was decided to send our initial assessment to HDC to get their reaction.

Initial draft of Chapters relating to employment and shops and community facilities

(Attached)

Other themes – how to take forward

The future of transport was discussed, design and conservation areas and the evidence for these need to be determined. The plan can identify a conservation area but it would require HDC to adopt it. It was felt perhaps the next chapter to be put together should be based around design?

Green spaces were briefly discussed and proposed for discussion at the next meeting. This would be along with design and environment for which Your Locale had developed a template that Gary agreed to circulate after the meeting.

The conservation details from the VDS was discussed and it was felt that this could be updated, John had the software to convert the publication into a word document and it was suggested that a temp be brought in with funding to retype once updated. Simone offered to print a copy of the VDS from the one on the website.

5. Funding opportunities

Briefly discussed and Gary to liaise with Lesley after 1st April when new Locality funding was due to come on line.

6. To agree timescales for the development of the Draft Plan, including future draft chapter

Briefly discussed but not confirmed.

7. To confirm the date of next meeting

Thursday 16th April 2015 at 6.30pm.

The meeting closed at 8.07pm