

**Minutes Great Glen Parish Council Neighbourhood Plan Steering Group Meeting,
Thursday 16 April 2015 6:30 pm At the Parish Office**

Present

John Martin
Cindy Andrews
Ann Parrott
Cee Martin
Alison Gibson
Tim Gascoigne
Andrew Towleron , Your Locale
Lesley Sanderson, Clerk to the Council

Apologies

Jane Arthur
Sue Parkinson
Neil Phillips
Valerie Hawes
Simone Gibson
Dawn Kirkland
Sue Moriarty
Bill Glasper
Jenny Ritchie

1. Welcomes and apologies

Apologies had been received from Jane Arthur, Sue Parkinson, Neil Phillips, Valerie Hawes, Simone Gibson, Dawn Kirkland, Sue Moriarty, Bill Glasper and Jenny Ritchie

2. Declarations of Interest

No additional declarations made.

3. To approve the minutes and consider any action points arising from meeting on 12 March 2015

The minutes of the meeting were confirmed as a true and accurate record.

4. To consider progress with the Neighbourhood Plan, including

- Following an exchange of emails between Andrew Towleron and HDC an agreed figure including approximately 40 additional homes to those already in the pipe line was agreed. This was in accordance to the new local plan figures for the housing numbers for Great Glen up to 2031.

- Developers would now be looking at the SHLLA sites shown in the new local plan and identifying which sites they were interested in developing. It was felt essential that we should list all sites and using a pro forma scoring template and score the sites in

accordance. Andrew advised that he had scoring criteria that he would pass on. This was the same criteria as used by HDC.

- The consultation was discussed and to whether the Wheelbarrow Race was soon enough? After discussion it was felt that we should immediately start advertising the event for consultation purposes. The Glen Sence to be sent details.
- Initial draft of chapter relating to the Built Environment (attached) was discussed and alterations made where it was felt necessary.
- Other themes – how to take forward, in particular natural environment and local green spaces
- Green Space selection needed to be progressed and a discussion into the criteria necessary for selection. These should include:
 - A) Accessibility
 - B) Proximity
 - C) Demonstrably special to the country
 - D) Beauty
 - E) Historic significance
 - F) Recreational value
 - G) Tranquillity
 - H) Richness of wildlife.

It was felt that site visits were necessary along with local experts in various fields to backup the initial feeling of the green spaces. Various websites had been identified also for sources of local knowledge these include the DEFRA website, English Heritage and Natural England which lists habitats, Environmental Stewardship, Forestry, Flood Plains. Various residents were suggested for site visits advice along with some of the team. Site visits were discussed and site lists to be compiled before the Wheelbarrow race. John to finish lists and contact all local experts.

Buildings and structures for conservation were discussed - reference to the Natural England site. These selected sites would need to be consulted on at the Wheelbarrow Race.

5. The next chapter was reviewed and a discussion over Conservation Areas took place. Andrew advised that a Neighbourhood Plan could not designate a Conservation Area though could recommend its designation. The local District Council would need to be consulted on this. It was agreed that they should be assessed and consulted on. Andrew would send papers to the Conservation Officer at HDC.
6. To consider recent changes in Neighbourhood Plan regulations in particular relating to car parking and energy efficiency of buildings. These can only be introduced into the plan where they are special circumstances to justify their inclusion i.e. three car parking places per house when general policies state two.

7. To agree timescales for the development of the Draft Plan, including next draft chapter. These were briefly discussed and agreed to develop a draft housing chapter for the next meeting.
8. Any other business - Nothing
9. To confirm the date of next meeting – Wednesday 3rd June at 6.30pm

The meeting closed at 7.45pm