

# **The Queen's Platinum Jubilee Celebrations in Great Glen**

## **Planning Meeting**

**7.30pm Wednesday 23 February 2022**

**The Parish Office, Church Road Great Glen**

### **Meeting Notes**

Present: Donna Barnett (DB) (Chair), Andy Williamson (AW) (Vice Chair), Ben Williams (BW), Sue Lamont (SL), Anne Jones (AJ), Alexis Biggs (AB) (taking notes)

Guests: Rita Sawbridge (RS), Tony Watson (TW) (Kismet)

Apologies: Paul King, Anne King, Roy Robinson

AW to run through overview:

- 1) Friday 3<sup>rd</sup> June 2022 – St Cuthbert's Church Tea Party confirmed by DB and BW. Discussion ensued regarding viability of a fete at the church given the duplication of stalls/activities over the two days. BW confirmed that he has volunteers at the church who will organise the fete – which would run alongside the tea party. Events would include an indoor car boot sale and abseiling teddy bears. Liaison required between Committee and BW to make sure no duplication.
- 2) Timescale to be set so that by 9 March we can decide on the content of the posters and advertising. We need to have a Facebook page. AB confirmed that the PC can help with social media nearer the time.
- 3) All Committee members present agreed to share email addresses.
- 4) Saturday 4<sup>th</sup> June – "Platinum on the Park" Midday until 9pm. Stage with musical acts, dog fancy dress, children's fancy dress. Encourage use of own picnic gear. AB confirmed that the costs of The Dolce Sisters £180, MJB Support Services (first aid) £175, Whetstone CLCGB (brass band) £200 and Leicester Sound and Lighting – stage £660 inc VAT have been agreed by GGPC. Further costs are likely to be for Kismet £250, Phil King (music), security and raffle ticket printing. Kismet to supply quote to GGPC. Enquiries have been made re security, but no response yet. AB provided with details for raffle ticket providers and will make enquiries. £26 for 1000 tickets mentioned.
- 5) Raffle. DB has secured a prize of a narrow boat trip for 10 people and some other prizes too. Further prizes to be obtained. Confirmed that proceeds of raffle would go towards the church clock and that there would be a plaque to state where the money came from. BW asked that we agree a wording for the plaque while the Committee is formed so that it can be approved as required by church rules. SL asked for consideration as to how many raffle tickets are required. AB to get quotes for varying amounts.
- 6) PA system. AW does not think his is good enough. TW suggested that Kismet's is the same, and as such a larger sound system plus sound man maybe required. AB to ask Leicester Sound and Lighting for a quote. AJ to make enquiries with a friend also.

- 7) Marquees. Dave Newton Sealing is providing two marquees. One larger one for possible seating and one smaller one for first aid person/lost child point/base. DB confirms that he has public liability insurance.
- 8) AW to contact Sports and Social Club regarding them opening on 4<sup>th</sup> June, and also confirm that they are happy to allow use of their power for the PA system.
- 9) AB to look at licence for outdoor music.
- 10) Food. Currently have potatoes/burgers provided by Mark Dilkes. Need to ask Asian food providers. AW to contact D&J Catering for something different. Tipple and Fizz have confirmed their attendance. Committee to consider their time of arrival - 2pm. Teas and coffees provided by Mark Dilkes.
- 11) Harborough District Council grant of £250. AB confirmed that Parish Council have applied.
- 12) At next meeting Committee to nail down specific activities for the event. SL confirmed Scouts can do Hook-a-Duck and Splat-the-Rat.
- 13) AW to ask if LOROS require a stall to advertise Wheelbarrow Race and this would mean the mascot can attend.
- 14) BW asked if Filbert the Fox could attend. Enquiries to be made.
- 15) Bins. AB has made some enquiries but will also ask HDC. SL confirmed that there are some bins at the scout hut that could be used.
- 16) Announcements. Tony Watson confirmed he is willing to do the announcements/compere dog show etc.
- 17) Dog Show/Childrens Fancy Dress. DB has obtained rosettes. AJ to provide dog treats.
- 18) Advertisements. Approach Harborough FM and Radio Leicester. Banners for PO Green can be sourced via Ebay.
- 19) Tombola. SL confirmed Scouts happy to do a Tombola stall.
- 20) AB to talk to HDC Councillor Rani Mahal regarding Asian Food/Dance Groups.
- 21) Next meeting arranged for **7pm Thursday 10<sup>th</sup> March 2022**. Note change of day and time.