

The Queen's Platinum Jubilee Celebrations in Great Glen

Planning Meeting

7pm Monday 9 May 2022

The Parish Office, Church Road Great Glen

Meeting Notes

Present: Donna Barnett (DB) (Chair), Andy Williamson (AW) (Vice Chair), Paul King (PK), Anne King (AK), Roy Robinson (RR), Joanne Adkins (JA), Alexis Biggs (AB) (taking notes)

- 1) The Committee considered the advertising flyer created by Joanne Adkins and asked for a couple of alterations – Afternoon Tea Reservations between 1 and 4pm, and a mention of all funds raised going towards St Cuthbert's Church Clock. Delivery of the flyers will be carried out by the Committee. AB to get in touch when they arrive.
- 2) RR handed over a cheque from Hillside Garage. GGPC will keep this safe but it will go straight to St Cuthbert's Church when Rev Kim returns. A receipt is required from the church.
- 3) Banners discussed. Quote obtained for three banners at £115. Committee viewed and approved layout as per AW's design. AB will order and hopes to have them for the weekend of 14/15 May.
- 4) Raffle prizes. Committee agreed the order of raffle prizes to be listed on the tickets as follows: 1- Narrow Boat Hire for 10 People, 2- LGS Year of Concerts, 3- Co op Irresistible Hamper, 4 - £100 M&S Voucher, 5 – Bob Gerard Car Valet
- 5) Discussed how to thank and recognise the businesses that have donated to the Jubilee Raffle. AB suggested Jubilee bunting with the prizes and the donor which can be displayed in the gazebo on the day. Tony (Compere) will also be given a list of the donors so that he can give them a shout out on the day.
- 6) DB confirmed that the crafters bunting will be displayed around the village from Saturday 28/5/22.
- 7) Raffle tickets to be sold from the marquee at Platinum on the Park, and also in advance of the event. Draw will take place at 5pm 4/6/22.
- 8) AW has some signs, cones etc from the Wheelbarrow Race that we can use.
- 9) Committee asked GGPC to confirm that they can use the changing rooms for storage of items in the few days leading up to the event. AB to contact the clubs involved and confirm.
- 10) RR offered for the bins (owned by Scouts) to be kept in his garden just before/after the event.
- 11) PK has spoken to Ian at the Scout Hut and confirmed their lending of Splat the Rat, Hook a Duck, some tables, chairs, and dustbins.
- 12) PK still has some raffle prizes to pursue from local businesses.
- 13) DB advised that a donation from Next and some bunting would be dropped off at the Parish Office.
- 14) AW asked how many stalls we have planned. Needs to know for marker boards.

- 15) AW confirmed that he and a friend would deal with the fence at the Recreation Ground on Wednesday 1 June.
- 16) Next (and last) meeting already arranged for Wednesday 25 May at 7.30pm at The Parish Office.