

**Minutes of Neighbourhood Plan Meeting of 17 July 2018**  
**Held in the Parish Council Offices at 6.30pm**

**Present**

Cee Martin  
Cindy Andrews  
Bill Glasper  
Gary Kirk – YourLocale  
Adrian Hessey  
Jonny Grudgings  
Ann Parrott  
Sue Moriarty  
Paul Green  
Mick Burton  
Clerk to the Council – Lesley Sanderson

**Apologies**

Jo O’Neill  
Tim Gascoigne  
John Martin  
Valerie Hawes

**1. Welcomes and apologies**

Bill Glasper welcomed everyone and noted the apologies.

**1. Declarations of interest.**

None declared.

**2. Minutes of meeting held on 14 June 2018**

- a) Accuracy - agreed as a true record
- b) Matters Arising - to be covered during the meeting.

**3 Work Stream**

A) Environment.

The meetings have been unsuccessful due to limited numbers attending to enable the surveys to be carried out.

A small group have been trained on how to undertake environmental site assessments and they had visited local to the office sites such as the Post office Green, grass at Brookfields, Conrad’s paddock, Orchard Lane also the old milking unit at Orchard Lane. These had all been scored but there are 171 fields in total to survey so there is a considerable amount of work to undertake.

The potential to undertake a desk top exercise in place of individual site assessments was discussed at length but it was concluded that Cee would try and get a group of people

together to do the surveying. John will offer training prior to them surveying the sites. This surveying to be in pairs at their own pace.

Prioritising sites possibly the 10 SHLAA sites first and sites closest to the built-up area was thought to be most suitable considering the time restraints. Ann and Bill to meet to perform that exercise.

Cee to encourage a group to form.

Map to be returned to the office.

Gary to keep in touch with Cee and John and to speak to Bill if suitable progress is not being made

#### B) Housing

Clerk to contact HDC to request when the new SHLAA sites list would be available for them to share with the group.

If that is not for a while possibly a confidential indication.

Bill and Gary to meet to consider the SHLAA sites and to agree a way forward.

#### C) Timescales/Programme

Gary advised that he felt all was back on track and the next meeting booked for 21<sup>st</sup> August.

The aim was to be well advanced for that date so that the group could discuss the outcomes of their exercises.

Bill and Gary to read the existing Neighbourhood plan before 21<sup>st</sup> August to check for its accuracy, possible typo's etc.

Cindy advised that she was happy to assist with proof reading.

#### **4. Wheelbarrow Race consultation event.**

Gary advised that he was happy to put the display boards together they would be:-

- What the plan is
- What the existing plan provides
- Why revise it
- What the changes are
- How we collate the comments.

Mention was made of how to ensure the residents know how to vote following the many questions at the last referendum.

## **5. Funding**

Locality had challenged the funding application but our bid had been successful and the monies had been transferred.

## **6. Future Meetings**

Next meeting of the full group to be Tuesday 21<sup>st</sup> August at 6.30pm.

Meanwhile the environment group should meet and progress the scoring of the fields.

Housing, due to Derek's holiday Bill and Gary should meet to progress – a date to be set. Reading of plan should be done independently as soon as possible.

The meeting closed at 7.16pm.